



Board Meeting
October 18, 2013

Board Members Present: Danny Varat, Julie Hartman, Melissa Roper, Susan Kear, Stacey Peek, Keith Frazier, Cynthia Sosebee, Linda Brees, Lorraine DeJong, Melissa Starker, Lillie Hall
(Call-ins) Tricia Surles, Karen Allen
Staff Present: Derek Lewis, Leslie Latimer, Beth Jamieson

Meeting called to order: 2:04 pm by **Danny Varat**

August and September Board Minutes were submitted for approval. Minutes were approved with no objection.

Board Member Update: Carrie Woodward has resigned from the board and Lauren Briles has agreed to take her place. **Lorraine DeJong** made a motion to accept Lauren Briles as a new board member, replacing Carrie Woodward. **Susan Kear** seconded. The motion passed with a vote.

FY13 Annual Report: Leslie Latimer presented the Annual Report for approval. **Linda Brees** made a motion to approve the Annual Report. **Lillie Hall** seconded. The motion passed with a vote.

FY12 Audit was presented for approval. **Lillie Hall** made a motion to approve the Audit. **Julie Hartman** seconded. The motion passed with a vote.

Funding Proposal: Leslie Latimer presented the funding Reserves and Proposed Funding Allocations.

Some of the highlights of this proposal are:

Funding Reserves

- \$159,963- Unspent FY13 State Funds (needs to be allocated)
- \$62,137 Unspent State Private Funds (needs to be allocated)
- \$145,000- Restricted Private Funds (already allocated in FY14)
- \$406,485- Unrestricted Private Funds currently available

Proposed Funding Allocations

- Scholarships \$60,000
- Training \$10,000
- Countdown to Kindergarten \$6,000

- Internship Salaries/Benefits \$4,500
- Cribs for Kids \$5,000
- Health Insurance Unanticipated Increases \$8,000
- NFP Expansion: \$50,000
- Community Engagement \$32,137
- Quality Improvement in Childcare Centers \$30,000

Keith Frazier made a motion to approve the funding proposals as presented. **Melissa Roper** seconded. The motion passed with a vote.

Beth Jamieson presented the 2013 Greenville Zombie Run.

Beth Jamieson presented the Read Out and Read “Biscuits, Bacon and Books” Event on November 1, 2013. Beth asked if any board members wanted to participate in the event with First Steps to please let Derek know by the middle of next week. Reach Out and Read will use a potential \$15,000 match from Greenville First Steps for the event.

Derek Lewis presented the Head Start Application and the proposal for the model that First Steps would use if awarded the grant. Following the proposal presentation, Derek opened the floor for discussion.

Derek Lewis presented an update on First Steps’ long-term strategic planning. First Steps has contracted with SE Consulting to help in direction. SE would like feedback from the board. Derek presented 2 options for discussion (meeting or electronically). Danny requested that we have a meeting. Derek will put out a Doodle calendar with dates for a meeting in November.

Meeting was adjourned at 3:20 pm by **Danny Varat**.