Greenville First Steps Board Meeting MINUTES
Friday, October 9 1:00 PM

Board Members Present: Keith Frazier, Karen Allen, Gina Blohm, Linda Brees, Lauren Briles, Stacy Burr, Meredith Burton, Julie Hartman, Susan Kear, Stephanie Knobel, Wade Kolb, Grady Patterson, Stacey Peek, Jennifer Powers, Nancy Powers, Melissa Roper, Cynthia Sosebee, Karen Sparkman, Melissa Starker, Tricia Surles

Staff Present: Derek Lewis, Leslie Latimer, Anne Lee Buck, Beth Jamieson

Visitors Present: Jamie Moon, Joe Waters

1. Welcome and Updates
   Welcome and Introductions and notification of Dr. Sandra Linder asked to be removed from the board because of increase workload at school. We recommended that she be kept on emails/board correspondences until a Clemson professor is named in her place.

2. Approval of August Minutes and Annual Report
   August Minutes attached as Attachment A
   MOTION by Tricia Surles
   SECOND by Linda Brees
   No Discussion
   Approved unanimously

   Annual Report attached as Attachment B
   MOTION by Jennifer Powers
   SECOND by Lauren Briles
   No Discussion
   Approved unanimously

3. SC Shared Services Update
   Guests Joe Waters via phone and Jamie Moon

4. Finance Update
   Leslie Latimer
   • Official End of Year Fund Balances
     o State Private Funds $52,250
     o Local Unrestricted Private Funds $808,305
     ▪ Includes $150,000 Restricted Funds allocated in FY16
     o Restricted Federal Funds $14,924
     o Countdown to Kindergarten State Funds $3,106
   • Actual FY15 Funds Spent
     o State Private Funds $9,885
     o Local Private Funds $56,887.85
State Funds $909,683.16
State FY14 Reallocated Funds $137,983.69
Federal Funds $53,815
In-Kind (Local Match) $798,200
TOTAL FY15 FUNDS $1,966,455

4. Approval of Fund 56 FY16 Allocations Derek Lewis
   MOTION by Wade Kolb
   SECOND by Nancy Powers
   Discussion: Greenville First Steps has $86,746 in unspent FY15 funds to be reallocated
   Below are the reallocations:
   • FS Employee Salary Adjustments/Benefits $9,500
   • FS Administrative Expenses $8,500
   • Contract Services (Technology upgrades) $3,746
   • ReadGreenville $5,000
   • Centering Pregnancy $10,000
   • YMCA Judson $5,000
   • Babysteps (Summer June 2016) $12,500
   • Childcare Scholarships $22,500
   • GHS Children’s Advocacy $10,000
   UNANIMOUS APPROVAL- Linda Brees and Stephanie Knobel recused themselves due to conflict of interest.

5. Strategic Planning Exercise: What we Do? Beth Jamieson
   Board discussed programming options

6. ReadGreenville update Anne Lee Buck

Meeting Adjourned at 2:37pm Keith Frazier