



Greenville First Steps Board Meeting
April 8, 2016

Board Members Present: Linda Brees, Lauren Briles, Stacey Burr, Meredith Burton, Jessica McDowell, Julie Hartman, Susan Kear, Stephanie Knobel, Wade Kolb, Anna Hall, Grady Patterson, Stacey Peek, Jennifer Powers, Melissa Roper, Cynthia Sosebee, Melissa Starker, Tricia Surlles, Danny Varat

Staff Members Present: Derek Lewis, Beth Jamieson, Anne Lee Buck, Leslie Latimer, Shelley Summer

Visitors: None

Call to Order, Welcome Grady Patterson

Welcome New Board Member-Jessica McDowell Grady Patterson
Jessica McDowell is replacing Lille Hall on the Greenville First Steps Board of Directors. Lille has represented DHEC on our board for many years and her expertise, advice, and presence will be missed.

Jessica McDowell is the Upstate WIC Program Manager. She has been working for DHEC for almost 10 years, all in the WIC office. She is very passionate about the community she serves. She is excited to join the First Steps board.

Welcome New Staff Member-Shelley Summer Grady Patterson
Shelley Summer joins the Greenville First Steps staff as the SC Shared Services Director.

FY16 Program Update Derek Lewis
Derek provided an update on programmatic numbers and fund balances

FY17 Budget Overview Derek Lewis
Derek provided a budget update

Consent Agenda Grady Patterson

- February Minutes

- FY17 Renewal Plan and accountability standards
- FY17 Budget Spending Plan
- FY16 Data report
- FY17 Carry-forward proposal/Possible State Reduction plan
- Needs Assessment and Strategic Plan
- FY17 Fund Development Plan
- FY17 Fiscal Signatories

To save time, several documents were presented as a consent agenda. The executive committee requested approval of these documents.

Vote approved unanimously

SC First Steps update:

Grady Patterson
Danny Varat

Danny and Grady gave an update on the requests we made to the state office. The board approved the amendment to SC First Steps contract. Greenville First Steps insurances regarding intellectual property.

MOTION: Danny Varat

SECOND: Stacey Peek

VOTE approved unanimously

Read Greenville Update

Anne Lee Buck

Anne Lee provided an update on Read Greenville in FY16

Adjourn

Grady Patterson

MOTION: Danny Varat

SECOND: Lauren Briles

VOTE: Approved unanimously

Next Board meeting: Friday, August 12 1:00PM Greenville Chamber of Commerce