



**Greenville First Steps Annual Meeting
 December 9, 2016
 MINUTES**

Board Members in attendance: Keith Frazier, Gina Blohm, Linda Brees, Lauren Briles, Stacy Burr, Anna Hall, Julie Hartman, Susan Kear, Stephanie Knobel, Wade Kolb, Jessica McDowell, Grady Patterson, Stacey Peek, Nancy Powers, Melissa Roper, Karen Sparkman, Melissa Starker, Tricia Surles, Danny Varat

Staff in attendance: Derek Lewis, Beth Jamieson, Leslie Latimer, Anne Lee Buck, Shelley Summer

1. Welcome Keith Frazier
 Keith Frazier welcomed all board members and thanked the outgoing board members for their service

2. Approve October minutes Keith Frazier
Motion by Tricia Surles
Second by Linda Brees
Approved unanimously

3. Approve board members (2017-2020) Keith Frazier

Karen Allen	Library System- Agency Appointee
Lauren Briles	Childcare provider (reappointed for second term)
Kelly Byers	Travelers Rest City Council- Elected official appointee
Jonathan Cote	Wyche Law Firm- Business Appointee
Michelle Greco	GHS- Health Care Provider appointee
Grady Paterson	Legislative Appointee (one year term)
Cynthia Sosebee	SHARE Head Start- Agency Appointee
Karen Sparkman	School District- Agency Appointee
Tricia Surles	Parent of Young Child (reappointed for second term)
Jeremy Watts	Bob Jones University- Early Childhood Educator
Tiffany Whitney	Greenville Schools- Pregnant and Parenting Specialist
Danny Varat	Legislative Appointee (one year term)

Motion from Executive Committee
No Discussion
Approved Unanimously

4. Approve Executive Committee Keith Frazier

Grady Patterson*	Chair
Lauren Briles*	Vice-Chair/Secretary
Karen Allen*	Member
Karen Sparkman	Member
Danny Varat	Member
Keith Frazier	Past-Chair

(*)= also approved to sign invoices on behalf of board

Motion from Executive Committee
No Discussion

Approved Unanimously

5. Approve Shared Services board designee Keith Frazier
Motion from Executive Committee to appoint Grady Patterson as Shared Services Board Designee
No discussion
Approved Unanimously

6. Strategic plan update: Teen Parent Interventions Beth Jamieson
Beth Jamieson and Leslie Latimer provided a strategic plan update regarding teen parent interventions. Current data was presented along with current interventions available in Greenville County for teenage parents including teen parent scholarships. Focus group working to provide a funding and program recommendation.

7. Approve 2017 Board Meeting Calendar Keith Frazier
(all meetings at 1:00PM unless noted, location TBA)
Feb 10 - Strategic Plan: Fund Development, School Readiness Messaging Campaign
March 10 - Strategic Plan: Birth Outcomes. Discuss FY2018 Funding Priorities
April (Date and Time TBD) FY18 Budget Approval **Conference Call**
Sept 8 Strategic Plan: Literacy Outcomes and FY17 End of year report
Oct 13- Strategic Plan: Access to Quality Childcare, Audit report, FY17 financials
Dec 8 12:00 Noon: Strategic Plan: Teen Parenting, 2018 Board Member nominations

Motion by Grady Patterson
Second by Stacy Burr
No discussion
Approved Unanimously

8. Other Business Keith Frazier
Beth presented the results of an organizational assessment, the CCAT.
Derek announced the hiring of Tiffany Massey as Greenville First Steps' new Development Director

9. Adjourn Keith Frazier
Motion to adjourn: Stacey Peek