Board Members in Attendance: Grady Patterson, Karen Andrews, Gina Blohm, Lauren Briles, Stacy Burr, Meredith Burton, Kelly Byers, Jonathan Cote, Tommy Flinn, Michelle Greco, Eric Hassman, Leonard Kupersmith, Carrie Rushing, Jennifer Portwood, Nancy Powers, JoKeitha Seabrook, Stacie Stegall, Jeremy Watts, Tiffany Whitney

Staff in Attendance: Derek Lewis, Beth Jamieson, Anne Lee Buck, Betsy Shouse

1. Welcome

2. October Minutes
   - Motion to approve by Eric Hassman
   - Second by Kelly Byers
   - No discussion
   - Approved unanimously

3. FY17 Audit
   - Motion to accept the FY17 Audit by Eric Hassman
   - Second by Karen Sparkman
   - No Discussion
   - Approved Unanimously

4. Executive Committee
   - Chair: Lauren Briles
   - Vice-Chair/Secretary: Jeremy Watts
   - Past Chair: Grady Patterson
   - Member: Karen Allen
   - Member: Karen Andrews

   - Motion to approve the 2019 Executive Committee by Tommy Flinn
   - Second by Stacy Burr
   - Discussion: Grady Patterson thanked the board for their support. He highlighted the smart growth of Greenville First Steps over the three years he served on executive committee.
   - Approved unanimously
5. New Board Members
   Lauren Briles
   Corey McDowell, YMCA Judson
   Cara Puntch, Westminster Day School
   Dr Dee Dee Washington, Anderson University
   Motion to approve new board members by Eric Hassman
   Second by Karen Andrews
   No Discussion
   Approved unanimously

6. Accept Agency Appointee
   Lauren Briles
   Cynthia Sosebee, SHARE
   Motion to accept by Karen Andrews
   Second by Michelle Greco
   No Discussion
   Approved unanimously

7. Re-election of Board Member
   Lauren Briles
   Gina Blohm, Community Foundation of Greenville
   Motion to approve by Tommy Flinn
   Second by Grady Patterson
   No Discussion, Gina Blohm abstained from voting
   Approved unanimously

8. 2019 Calendar
   February 8th @ 1:00pm
   March 15th @ 1:00pm
   April TBD (budget approval phone call)
   August 9th @ 1:00pm
   October 4th @ 1:00pm
   December 13th @ NOON
   Motion to approve by JoKeitha Seabrook
   Second by Karen Andrews
   No Discussion
   Approved unanimously

9. Annual Fund Update
   Lauren Briles
   Lauren called for the board of directors to participate in the annual fund. The goal is
   100% giving from staff and board. In addition, the staff of Greenville First Steps provided
   a gift to each board member as thanks for their commitment to helping children be
   better prepared for learning.
10. Facility - 3 Year Lease  Derek Lewis
   Motion to approve 3-year lease with North Greenville University for 700 North Pleasantburg Drive by Jeremy Watts
   Second by Grady Patterson
   Discussion: Ensure subleases have same 30 day notice if facility sold by North Greenville University
   Approved unanimously

11. Triple P Update  Derek Lewis
   Derek gave an update to the board about Greenville First Steps’ selection by the Children’s Trust of SC and the Duke Endowment as the activating agency for Triple P in Greenville County. Planning and implementation work will begin in January with program work beginning in summer 2019.

12. Program and Budget Update  Derek Lewis
   Derek provided an update to the Fy19 budget including a recommendation to make some changes to our programming and budget in preparation for the Triple P Activating Agency work:
   - $10,000 - postponement of Experiential Learning Classroom
   - $10,000 - Training - Reduce training budget by from $40,000 to $30,000 and reduce number of participants trained by 25%
   - $5,000 - Existing savings from reduced Greenville Schools 4K grant. Instead of a $35,000 contract with GCS 4K enrichment, we signed an agreement for $30,000 resulting in $5,000 of unspent funds
   - $15,000 - Reduction of proposed contracts with Greenville Health System and ICS.
   - $10,000 - Postpone "Resource Guide" for funders.
   TOTAL: $50,000

   Motion to accept the proposed changes to the FY19 scope of work by Eric Hassman
   Second by Gina Blohm
   No Discussion
   Approved unanimously

13. Strategic Planning  Beth Jamieson
   Beth led the board in a strategic planning exercise. The board wrestled with big picture questions and came to a general consensus that the strength of Greenville First Steps is in its convening work and that families are our mission.

14. Adjourned at 2:15pm  Lauren Briles