



Board of Directors  
Annual Meeting  
December 13, 2018  
Minutes

Board Members in Attendance: Grady Patterson, Karen Andrews, Gina Blohm, Lauren Briles, Stacy Burr, Meredith Burton, Kelly Byers, Jonathan Cote, Tommy Flinn, Michelle Greco, Eric Hassman, Leonard Kupersmith, Carrie Rushing, Jennifer Portwood, Nancy Powers, JoKeitha Seabrook, Stacie Stegall, Jeremy Watts, Tiffany Whitney

Staff in Attendance: Derek Lewis, Beth Jamieson, Anne Lee Buck, Betsy Shouse

1. Welcome Grady Patterson
  
2. October Minutes Grady Patterson  
Motion to approve by Eric Hassman  
Second by Kelly Byers  
No discussion  
Approved unanimously
3. FY17 Audit Grady Patterson  
Motion to accept the FY17 Audit by Eric Hassman  
Second by Karen Sparkman  
No Discussion  
Approved Unanimously
4. Executive Committee Grady Patterson  
Chair: Lauren Briles  
Vice-Chair/Secretary: Jeremy Watts  
Past Chair: Grady Patterson  
Member: Karen Allen  
Member: Karen Andrews

Motion to approve the 2019 Executive Committee by Tommy Flinn

Second by Stacy Burr

Discussion: Grady Patterson thanked the board for their support. He highlighted the smart growth of Greenville First Steps over the three years he served on executive committee.

Approved unanimously

5. New Board Members Lauren Briles  
Corey McDowell, YMCA Judson  
Cara Puntch, Westminster Day School  
Dr DeeDee Washington, Anderson University  
Motion to approve new board members by Eric Hassman  
Second by Karen Andrews  
No Discussion  
Approved unanimously
6. Accept Agency Appointee Lauren Briles  
Cynthia Sosebee, SHARE  
Motion to accept by Karen Andrews  
Second by Michelle Greco  
No Discussion  
Approved unanimously
7. Re-election of Board Member Lauren Briles  
Gina Blohm, Community Foundation of Greenville  
Motion to approve by Tommy Flinn  
Second by Grady Patterson  
No Discussion, Gina Blohm abstained from voting  
Approved unanimously
8. 2019 Calendar  
February 8th @ 1:00pm  
March 15th @ 1:00pm  
April TBD (budget approval phone call)  
August 9th @ 1:00pm  
October 4th @ 1:00pm  
December 13th @ NOON  
Motion to approve by JoKeitha Seabrook  
Second by Karen Andrews  
No Discussion  
Approved unanimously
9. Annual Fund Update Lauren Briles  
Lauren called for the board of directors to participate in the annual fund. The goal is 100% giving from staff and board. In addition, the staff of Greenville First Steps provided a gift to each board member as thanks for their commitment to helping children be better prepared for learning.

10. Facility- 3 Year Lease

Derek Lewis

Motion to approve 3-year lease with North Greenville University for 700 North Pleasantburg Drive by Jeremy Watts

Second by Grady Patterson

Discussion: Ensure subleases have same 30 day notice if facility sold by North Greenville University

Approved unanimously

11. Triple P Update

Derek Lewis

Derek gave an update to the board about Greenville First Steps' selection by the Children's Trust of SC and the Duke Endowment as the activating agency for Triple P in Greenville County. Planning and implementation work will begin in January with program work beginning in summer 2019.

12. Program and Budget Update

Derek Lewis

Derek provided an update to the Fy19 budget including a recommendation to make some changes to our programming and budget in preparation for the Triple P Activating Agency work:

\$10,000- postponement of Experiential Learning Classroom

\$10,000- Training- Reduce training budget by from \$40,000 to \$30,000 and reduce number of participants trained by 25%

\$5,000- Existing savings from reduced Greenville Schools 4K grant. Instead of a \$35,000 contract with GCS 4K enrichment, we signed an agreement for \$30,000- resulting in \$5,000 of unspent funds

\$15,000- Reduction of proposed contracts with Greenville Health System and ICS.

\$10,000- Postpone "Resource Guide" for funders.

TOTAL: \$50,000

Motion to accept the proposed changes to the FY19 scope of work by Eric Hassman

Second by Gina Blohm

No Discussion

Approved unanimously

13. Strategic Planning

Beth Jamieson

Beth led the board in a strategic planning exercise. The board wrestled with big picture questions and came to a general consensus that the strength of Greenville First Steps is in its convening work and that families are our mission.

14. Adjourned at 2:15pm

Lauren Briles