

Greenville First Steps board meeting September Minutes

Members Present: Jeremy Watts, Chair, , Gina Blohm, Stacy Burr, Kelly Byers, Jonathan Cote, Amy Fowlkes, Jennifer James, Corey McDowell, Lavonda Paul, JoKeitha Seabrook, Cynthia Sosebee, Stacie Stegall, Susan Stevens, Deb Vanderveer, Travis Wharton, DeeDee Washington

Staff present: Derek Lewis, Beth Jamieson

Guest present: Amanda Lecaroz, Greenville Schools

- Approval of April minutes. Motion to approve: Stacy Stegall, Second, DeeDee Washington. Motion carried
- Approval of FY21 Audit report (attached to board packet). Motion Deb Vanderveer, Second JoKeitha Seabrook. Motion carried
- Countdown to Kindergarten. Staff gave presentation on Countdown to 4K and Countdown to Kindergarten program. Amanda Lecaroz, Greenville County Schools, spoke to the impact CT4K has had on the District’s 4K programs, and the relationship between the teachers and students/families
- Approval of FY22 Annual Report. Annual report presented (attached). Following data points included in presentation.

	FY22 Projected	FY22 Actual
Nurse Family Partnership	250	335
Nurturing Parenting	50	48
Triple P Levels 1 2 3		411 adults
Triple P Level 4	45 families	56 families
Childcare Trainings (# children impacted in centers)	600 children	983 children

Motion to approve made by Kelly Byers, Second Gina Blohm. Motion Carried

- Approval of Fund Balances available for Board designation FY23*

	Available Funds (July 2022)	Notes:
Fund 20 (Private funds)	\$877,369	Includes \$562,000 in Endowed Fund Unassigned balance grew by \$85,000 during FY22
Fund 56 (unused state funds)	\$63,000	Funds awarded by SCFS that can be used in FY23

(*)- These totals do not include donor designated funds (such as CTK expansion) that must be used for the specific funded project/program and are included in FY23 budget

Board was presented with above Fund Balances. No motion made.

Family Connects update. Derek provided update on Family Connects program. Program update: Family Connects national office has established a new 501c3 to manage site expansions and support (rather than operating as a part of Duke University). The Family Connects team is working with SC DHEC to finalize contracts, and program site scope (possibly to include all Greenville births- or all births in Greenville hospitals). Family Connects training on track for Sept to Dec 2022 with first clients enrolled in Spring 2023.

- Family Connects Funding update

Expense update: Working with SC DHEC and national Family Connects office to develop a program budget. An additional \$150,000 is needed for program start-up costs- including \$120,000 contract with Family Connects.

Revenue update: We have \$1 million in funding requests being considered by GHA (Greenville Health Authority) and SC Dept of Education and expect answers from these requests by Dec board meeting. We also also exploring a \$1.2 million match from the Duke Endowment, but may delay funding request until Spring 2023.

Motion: Allocate \$180,000 to Family Connects. Motion made by JoKeitha Seabrook. Second Amy Fowlkes. Motion carried

- Endowed Fund performance. Board received an overview of the annual performance on the Greenville First Steps Endowed Fund. No motion made at this time.

	July 1 2021	July 1, 2022
Endowed Fund Balance	\$415,000	\$575,000
	Added \$170,000	

- Review of Board terms. Staff presented an update on current ending dates for board member terms. No motion made at this time. Board members encouraged to contact Derek if there are any changes. Will be presented at Dec meeting for approval. Board members encouraged to submit nominations for new members and for officer prior to December board meeting

Board Member	Category	Term Ends	Notes
Jeremy Watts- Chair	Legislative Appointee	Dec 2022	Appointment by Legislative Delegation- expects reappointment through Dec 2024
Eric Hassman- Vice chair/Secretary	Business	Dec 2022	Propose renewal through June 2026
Gina Blohm	Philanthropy	June 2023	
Stacy Burr	Educator	Dec 2022	Rotates off Board
Kelly Byers	Elected Official	June 2026	

Jonathan Cote	Legislative Appointee	June 2023	
Amy Fowlkes	Library designee	June 2025	
Jennifer James	DSS Appointee	June 2024	
Corey McDowell	Legislative Appointee	Dec 2023	Appointment by Legislative Delegation
Lavonda Paul	Childcare	June 2026	
JoKeitha Seabrook	Faith Community	June 2025	
Cynthia Sosebee	Head Start appointee	June 2023	
Stacie Stegall	Parent of Child	Dec 2022	Propose renewal through June 2026
Susan Stevens	Greenville Schools appointee	June 2025	
Deb Vanderveer	Legislative Appointee	Dec 2022	Appointment by Legislative Delegation
DeeDee Washington	Educator	Dec 2023	Appointment by Legislative Delegation
Travis Wharton	Philanthropy	June 2025	
Jane Yates	DHEC appointee	June 2025	

REMEMBER: Annual Meeting: December 9 Noon (lunch provided)

We will use this meeting to elect new officers for 2023 year and to approve 2023 meeting schedule.

- Motion to Adjourn. Motion DeeDee Washington, Second JoKeitha Seabrook. Meeting Adjourned