



Board meeting minutes: March 13, 2020 meeting

Members present: Bina Blohm, Lauren Briles, Kelly Byers, Jonathan Cote, Michelle Cunningham, Tommy Flinn, Eric Hassman, Corey McDowell, Grady Patterson, Carrie Rushing, JoKeitha Seabrook, Ashley Snelgrove, Cynthia Sosebee, Stacie Stegall, DeeDee Washington

Staff present: Derek Lewis, Beth Jamieson, Anne Lee Buck, Nicole Sheppard

Welcome by Lauren Briles

Recommended Board Policy Addition (not yet a part of Agenda)

Current Policy:

Section VI(i). Presence at/Participation in Meetings. Directors may attend any Board or Committee meeting through the use of conference telephone or other means of communication by which all Directors participating in the meeting may hear each other simultaneously during the meeting, and participation by such means shall constitute presence in person at that meeting.

Temporary revision: During existing Covid-19 State of Emergency: Should a board member find he/she cannot attend, a vote on an item appearing on an announced agenda may be sent by a proxy (someone designated to vote on behalf of the board member) if board member sends email to Chair and Executive Director designating proxy prior to board meeting. A vote may also be sent electronically as long as vote is received by Chair and Executive Director prior to the beginning of the scheduled meeting. Action expires with conclusion of Covid-19 state of Emergency

Motion made by JoKeitha Seabrook, second by Grady Patterson. Motion passed.

Grateful Brew chats and recommendations: staff provided feedback from one-on-one board meetings:

Common themes from Board members	Executive Committee recommendations
More info about WHO we serve, and the IMPACT we have on children and families	Each board meeting will include a “minute for mission” to highlight projects Will schedule site visits/conversations in months between regularly scheduled board meetings to focus on specific programs
More info on OPERATIONS	Each board meeting will have an OPERATIONS spotlight (procurement, vendor recruitment, contracts, finance)
More info about COMMUNITY NEEDS	Will provide more data conversations providing county wide data summaries

More opportunities to ENGAGE with other board members	Will schedule quarterly Grateful Brew chats
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Revised 2020 Board meeting calendar:

- April 27 1:00PM BOARD MEETING (brief conference call)
- April 29 Time TBD Book Warehouse tour and Book Distribution event
- May 15 10:00am Grant Review Ad-hoc committee. All board members welcome
- June 15 7:00pm Greenville Drive Triple P event. Families welcome
- July TBA Grateful Brew chat
- Aug TBA Finance 101: Budgets, allocations, expenses
- Sept 11 1:00-2:30pm BOARD MEETING
- Oct 9 1:00-2:30pm BOARD MEETING
- Nov 18 Noon Triple P Leadership Team meeting (board invited)
- Dec 11 noon-2pm BOARD MEETING

Funding Priorities and Timeline: staff provided the following timeline for approval of FY21 budget

March 13	Board meeting to review priorities
March 20	SCFS Final budget numbers and program standards sent out
March 30	Executive Committee will review first draft of budget
April 2	First Draft of budget sent to board
April 13-17	Drop-in opportunities for board comments/questions
April 20	Final Draft of budget sent to board
April 27 1pm	Board Meeting, board vote

Funding projections. Staff provided funding projections. Based on current estimates, State funding should be flat, slightly lower (\$1,002,000 est). Since United Way has not finalized funding decisions we will create FY21 budget without United Way \$. While not included in budget, we anticipate \$90,000 ARC funds for In-home childcare network (training)

FY21 Recommended Funding Priorities. Staff presented the following funding priorities

Tier 1: Programs to expand	Category
Nurse Family Partnership*	Birth Outcomes
Triple P*	Parenting
Outreach: Early Literacy/Community Engagement/Palmetto basics ++	Outreach
Tier 2: Programs to continue at similar levels	
Nurturing Parenting/Teen Parent scholarships*	Teen Parents
Childcare Training (In-home Childcare)*	Access to Childcare
4K GC Schools Enhancement*	Access to Childcare
Raising a Reader*	Literacy

Tier 3: Reevaluate/Reduce/Eliminate Funding	
Childcare Scholarships: working parents. Judson YMCA, St. Anthony matching funds ++	Access to Childcare
Palmetto Shared Services Alliance ++	Access to Childcare

*= Programs recognized by SC First Steps as Evidenced Based/proven to improve school readiness outcomes

++= Promising programs that contribute to improved school readiness, but not recognized by SC First Steps as Evidenced Based

Review of FY20 goals: The staff presented a summary of FY20 goals and objectives and a projected number to serve. All programs are on track to meet budgeted # served goals. Also, we expect to produce a surplus of \$70,000 of state funds that will be rolled over. Surplus may be higher, if businesses closed for Covid-19.

Fund Diversification update. Staff provided update on Fund Diversification plan. We have submitted the Board approved plan to SCFS staff for their approval- and have requested it be submitted to SCFS board for approval. Mark Barnes has reviewed our proposal and asked legal counsel for their opinion. We will wait for feedback. Still on track to have Fund established in FY21 and will include recommended expenses to build out fund in FY21 budget- not to be spent until fund is approved.